



## Florida Campus Work Study Experience Major Fact Sheet

Updated August 5, 2009

The Work Study Experience Program is only offered for Executive MBA programs and includes internship opportunities:

- The Work Study Experience Program, through hands-on learning along with classroom education, helps prepare students for leadership roles in today's global environment.
- The program offers students an opportunity to learn more about their chosen field, gain on-the-job experience, and make contacts for future full-time employment.
- Work Study Experience positions are paid internships, and students in this program are required to participate in them.
- Students have an excellent opportunity to intern in hotels, tourism agencies, banks, and business, technology, and financial institutions in the Tampa Bay area.
- Many multinational companies look for the expertise and knowledge that international students bring to their companies.
- Whether students plan to work in the USA or in their own country after graduation, the Work Study Experience Program prepares them for unlimited employment opportunities in global companies.

### **The following information is accurate**

- Students who wish to be admitted into the Work Study Experience program must provide proof of documentation of a minimum work experience of two years.
- Students are required to pay a one-time Administrative fee of \$ 3000 (subject to change without notice), in addition to all other fees, at the required time of payment before registration.
- The Work Study Experience Program requires participation in internships.
- For international students this is a study program that requires and is based on a student visa; this is **not a work program that is based on a work visa.**
- Good spoken and written English communication skills are a requirement for participation in internships.
- Certain internships require security clearances for which international students may not qualify.
- International students must comply and adhere to all international student laws and regulations in the USA.
- International students cannot receive financial aid in this program.
- Students cannot participate in a deferred tuition payment plan.
- Students are allowed to participate in internships only within a commutable distance from the Florida campus, in the Tampa bay area.
- Students are responsible for their own commute and transportation to companies where they participate in internships.
- The federal minimum wage is \$7.25. Some internships are unpaid.
- These earnings **cannot** fully cover tuition, living and major expenses.
- These earnings from the internships are subject to all US tax laws and restrictions.



- Students in this program must maintain a minimum grade point average of 3.0 or higher in order to graduate and receive their MBA degree.
- There are no immediate entrances into internships; it will require a minimum of 6 - 8 weeks to find and begin an internship.
- You must make sure that there is enough money in your bank account to cover your expenses while living in the USA. These expenses must match and prove the statement you have signed and submitted to Schiller.
- Schiller International University holds no control over these paid internships, as they are offered in the private sector in America. Therefore Schiller has no control over the cycles associated with the private sector regarding student internships. However, Schiller International University will assist students to a reasonable degree in their search for the appropriate paid internship.
- Internships must be related directly to a student's major field of study at Schiller.
- The main goal of these internships, set up in direct compliance with US Federal Law, is for students to obtain real work experience during their education process that will reflect well upon their resumes when they enter the work force after obtaining their Masters degree from Schiller International University.
- Students may not enter a paid internship before they have completed the admission process and have registered for classes; begun attending classes and purchased the text books. The participation must be duly endorsed by the Designated School Official (DSO) of Schiller.
- Students cannot change from the Work Study Experience Program (WSEP) into any other program after having participated in any CPT internship.
- International students who wish to apply for Optional Practical Training (OPT) upon graduating, can work in paid-internships part-time (20 hours or less per week) for the duration of their master's program, but **no more than** eleven months full-time (more than 20 hours per week) aggregate during the duration of their master's program.

**With my signature, I certify that I have read and understood the above facts about the Work Study Experience program.**

X \_\_\_\_\_  
**Signed by Student**

X \_\_\_\_\_  
**Printed Name**

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
**Month Day Year**